

# 更改地址及客户资料通知书

## NOTICE OF CHANGE OF ADDRESS AND/OR CUSTOMER INFORMATION

致：永亨银行（中国）有限公司 （分行/支行）

To: WING HANG BANK (CHINA) LIMITED

(BRANCH/SUB-BRANCH)

日期:

Date: \_\_\_\_\_

**注意 Note:**

1. 请分开填写个人/联名/公司户口之更改通知书。  
Please use separate Notice Form for changes of Individual/Joint Name/Commercial Account.
2. 请用正楷填写，并在适当的地方加上「√」号。  
Please complete in Block Letters and "√" where applicable.
3. 本行将在收到您的通知书后七个工作日内处理您的申请。  
Your request will normally be processed within 7 working days upon our receipt of your Notice Form.

**账户基本信息 (此部分必须填写) Account Basic Information (This section must be completed)**

户名: Account Name:		<input type="checkbox"/>	所有户口: All Accounts:	
客户编码: Basic Account Number:		<input type="checkbox"/>	下列指定之户口: The Following Specified Account(s):	
生效日期: Effective Date:	<input type="checkbox"/> 即时生效 With Immediate Effect	<input type="checkbox"/>	由 From	_____起生效

**更改地址 Change of Address (通讯地址的“邮编”为国内地址必填项，港澳地址除外)**

<input type="checkbox"/> 通讯地址/邮编: Correspondence Address/Postal Code: _____	
<input type="checkbox"/> 商业地址/邮编: Business Address /Postal Code: _____	
<input type="checkbox"/> 登记地址/邮编: Register Address /Postal Code: _____	
<input type="checkbox"/> 住宅地址/邮编: Residential Address /Postal Code: _____	

**更新客户资料 (只需填写更改事项) Update of Customer Information (Please fill in the changed items only)**

身份证明文件: Identification Document:	<input type="checkbox"/> 身份证 ID Card <input type="checkbox"/> 台胞证 Taiwan Resident Permit <input type="checkbox"/> 其它: Others: _____	<input type="checkbox"/> 护照 Passport <input type="checkbox"/> 港澳通行证 Home Return Permit 新号码: New Number(s): _____	<input type="checkbox"/> 公司注册证书 Certificate of Incorporation <input type="checkbox"/> 营业执照 Business Licence 签发国家: Issued Country: _____	<input type="checkbox"/> 商业登记证 Business Registration Certificate <input type="checkbox"/> 组织机构代码 Legal Person Certificate 有效期: Expiry Date: _____
联络电话: Contact No:	<input type="checkbox"/> 办事处: Office: _____ <input type="checkbox"/> 住宅: Home: _____	<input type="checkbox"/> 传真: Fax: _____ <input type="checkbox"/> 其它: Others: _____		
新联系人资料: New Contact Person(s):	<input type="checkbox"/> 代办人 Agent 姓名: Name: _____ 证件类型: Credential Type: _____	<input type="checkbox"/> 基本 Basic 职位: Position: _____ 证件号码: Credential Number(s): _____	<input type="checkbox"/> 第二 No.2 性别: Gender: _____ 签发国家: Issued Country: _____	<input type="checkbox"/> 临时 Temporary <input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
就业情况: Employment Status:	行业: Employment Industry: _____	职业: Occupation: _____		
国籍: Nationality:				
其它: Others:				

银行专用 For Bank Use Only		
Entered By: _____	Checked By: _____	Authorized Signature: _____
Received Date: _____		

账户持有人签署: \_\_\_\_\_ S.V.  
Signature(s) of Account Holder(s)  
(签署必须与留存银行之签名式样相同)  
(Signature to be in conformity with specimen filed with the Bank)

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